

CRANBERRY PUBLIC LIBRARY

LIBRARY BOARD AGENDA

September 22, 2025

MISSION STATEMENT:

The mission of the Cranberry Public Library is to strengthen our community by serving as an integral hub for information, inspiration, and enrichment.

- **6:30 PM Call to Order:** Robyn Gross, Tom Parkinson, Darlene Corris, Pete Geis, George Hickman, Rebecca Bess, Assistant Director
- **Public Comment**
- **Consent Agenda**
 - Approval of Minutes from August 25 , 2025
 - Treasurer's Report
 - Payment of Bills
 - Library Director's Report/Friend's Report
 - Pete Geis, Chair of the Personnel Committee will meet with rep from Gallagher Group to explore options
 - Monday, October 13, will be staff in-service day
 - District training with Library Directors and Library Board Members will be held November 15
 - Mazzone Spirit of Giving Award Reception will be held on Monday, October 7 @ 6:00pm
 - Leslie, Corrine and George met with the Carmichael family to establish a named \$10,000 endowment with the Cranberry Public Library Fund
 - Friday, November 21 will be Santa's First Stop in the Forge
 - Friends of the Library Fall Book Sale will be held October 22-25
 - November 21 the Annual Lottery Calendar ticket will begin
 - BCFLS Report
 - Krista Conway Administrator of BCFLS has resigned effective September 17
 - Hoopla service will terminate on October 24; patrons have been notified
 - **M/S/A**
- **New Business**
 - Libby/Overdrive Contribution Request (**M/S/A**)
 - 5pm Closing for Wednesday, November 26 (evening before Thanksgiving)
 - Pella Window offer – Board discussed a counteroffer, for example, sponsorship of the Halloween Walk or some other way more in line with our current practices
- **Old Business**

- Revenue Generating – Eric Vollmer will attend the board meeting on October 27 to lead this discussion
- Board requested an additional email be sent to remind Board members of the Google Doc generated to document ideas for fundraising
- **Strategic Planning**
 - October Action Items:
 - Organizational Snapshot – Leslie
 - Community Demographics – Tom & Leslie
 - Library Trends – Library Staff on in-service day, Monday, October 13

Save the date: Saturday, November 15 @ Stone Castle Abbey – Strategic Planning session for the New Castle District led by Cathi Alloway; requesting 2 representatives from each library attend; lunch included

Next Board Meeting: October 27 @ 6:30pm