

## **CRANBERRY PUBLIC LIBRARY**

### **LIBRARY BOARD MINUTES**

October 27, 2025

#### **MISSION STATEMENT:**

The mission of the Cranberry Public Library is to strengthen our community by serving as an integral hub for information, inspiration, and enrichment.

- **6:30 PM Call to Order:** Robyn Gross (Zoom), Tom Parkinson, Darlene Corris, Pete Geis (Zoom), George Hickman, Library Director, Leslie Pallotta, Special Guest - Eric Volmer
- **Public Comment**
- **Revenue Generation Discussion – Eric Vollmer**
  - Explore Annual Campaign, corporate sponsors, electronic monthly donations
  - Need to develop story around why the library requires funds
  - Define a group of people who will be telling the story to possible donors inclusive of library staff, board member, and a library patron
  - Investigate the possibility of offering a premium membership
  - Partner with fundraiser, Amy Smith (Cranberry Fund) if possible
  - Next Steps: Strategic Plan, create a pitch, meet as a team on finalizing a plan
- **Consent Agenda (M/S/A)**
  - Approval of Minutes from September 22, 2025
  - Treasurer's Report
    - Seven Fields contribution remains the same for the year despite requests for additional funds
  - Payment of Bills
  - Library Director's Report/Friend's Report
    - State Conference, Sue Banks, State Librarian will be retiring, and a search will begin to fill the position
  - BCFLS Report
    - Conducting new administrator search
- **New Business**
  - Friends of Library requested we purchase a new kitchen for the play area. The cost will be \$1,240, the Board approved request
- **Old Business**
  - Pella Window Offer – moving forward; Pella will also sponsor Santa's First Stop story walk at the rate of \$500
- **Strategic Planning**

- Focus groups – test ideas around fundraising, maker space, and specific initiatives
- Saturday, November 8, 2025 (Darlene, Tom, George) 9am

**Save the date:** Saturday, November 15 @ Stone Castle Abbey – Strategic Planning session for the New Castle District led by Cathi Alloway; requesting 2 representatives from each library attend; lunch included

**Next Board Meeting:** November 24 @ 6:30pm