

CRANBERRY PUBLIC LIBRARY
LIBRARY BOARD MINUTES

October 27, 2025

MISSION STATEMENT:

The mission of the Cranberry Public Library is to strengthen our community by serving as an integral hub for information, inspiration, and enrichment.

- **6:30 PM Call to Order:** Robyn Gross (Zoom), Tom Parkinson, Darlene Corris, Pete Geis (Zoom), George Hickman, Library Director, Leslie Pallotta, Special Guest - Eric Vollmer
- **Public Comment**
- **Revenue Generation Discussion – Eric Vollmer**
 - Explore Annual Campaign, corporate sponsors, electronic monthly donations
 - Need to develop story around why the library requires funds
 - Define a group of people who will be telling the story to possible donors inclusive of library staff, board member, and a library patron
 - Investigate the possibility of offering a premium membership
 - Partner with fundraiser, Amy Smith (Cranberry Fund) if possible
 - Next Steps: Strategic Plan, create a pitch, meet as a team on finalizing a plan
- **Consent Agenda (M/S/A)**
 - Approval of Minutes from September 22, 2025
 - Treasurer's Report
 - Seven Fields contribution remains the same for the year despite requests for additional funds
 - Payment of Bills
 - Library Director's Report/Friend's Report
 - State Conference, Sue Banks, State Librarian will be retiring, and a search will begin to fill the position
 - BCFLS Report
 - Conducting new administrator search
- **New Business**
 - Friends of Library requested we purchase a new kitchen for the play area. The cost will be \$1,240, the Board approved request
- **Old Business**
 - Pella Window Offer – moving forward; Pella will also sponsor Santa's First Stop story walk at the rate of \$500
- **Strategic Planning**

- Focus groups – test ideas around fundraising, maker space, and specific initiatives
- Saturday, November 8, 2025 (Darlene, Tom, George) 9am

Save the date: Saturday, November 15 @ Stone Castle Abbey – Strategic Planning session for the New Castle District led by Cathi Alloway; requesting 2 representatives from each library attend; lunch included

Next Board Meeting: November 24 @ 6:30pm