

**CRANBERRY PUBLIC LIBRARY**  
**LIBRARY BOARD MINUTES**

November 24, 2025

**MISSION STATEMENT:**

The mission of the Cranberry Public Library is to strengthen our community by serving as an integral hub for information, inspiration, and enrichment.

- **6:30 PM Call to Order:** Present: Robyn Gross, Tom Parkinson, Darlene Corris, Shelly Budz, Corinne Satriano, George Hickman. Library Director, Leslie Pallotta
  - **Introduction:** Shelly Budz new Board member
- **Public Comment**
- **Consent Agenda**
  - Approval of Minutes from October 27, 2025
  - Treasurer's Report
    - Final \$149,000 from Township due in December
    - Donations should increase due to donation drive
    - Loss for the year \$75,000 to \$100,00 (estimation)
  - Payment of Bills
    - Discussed paying the credit card bill by using a bank account direct payment
    - Requested Board approval to change policy and pay directly **(M/S/A)**
  - Library Director's Report/Friend's Report
    - Public Library subsidy from State includes a \$5 million increase
    - Need new BCFLS Rep from CPL, will discuss in January
    - Annual campaign letter goes out first week of December
    - Butler Endowment granted \$5,000 to purchase Ipads for children's space
    - YTD Forge netted 19% increase over same period as last year
    - Annual Lottery Calendar raffle tickets are available
  - BCFLS Report
  - **(M/S/A)**
- **New Business**
  - 2026 Employee Health Care Benefits & Compensation
    - Adopt 2026 Stipend Rates published **(M/S/A)**
    - Staff increases 2.8% and minimum salary to \$12.00 **(M/S/A)**
  - Staff Holiday Gift
    - \$100.00 cash for each employee
- **Old Business**

- **Strategic Planning**
  - November
    - Focus Group Questions
      1. Presented through Zoom
      2. Utilize Polls to collect data
    - Focus Group Schedule
      1. Leslie will send out a poll to gather available times

**Next Board Meeting:** December 22, 2025 – Log Cabin, White Elephant limit \$20, 6pm