

# CRANBERRY PUBLIC LIBRARY LIBRARY BOARD MINUTES

March 24,2025

## **MISSION STATEMENT:**

The mission of the Cranberry Public Library is to strengthen our community by serving as an integral hub for information, inspiration, and enrichment.

- **6:30 PM** Call to Order Present: Robyn Gross, Tom Parkinson, Darlene Corris, Stephanie Reese, Corinne Satriano, Pete Geis, George Hickman (via zoom) Library Director, Leslie Pallotta, and Township Manager, Dan Santoro

Introduced Guest – CTCC presented the CPLB Endowment Fund check for \$775,227.31 (a \$58,000 increase over expected amount due)

- **2024 Audit Report-** Maher Duessel, Dustin Starr, CPA and John Brittner, CPA
- **Dan Santoro, Cranberry Township Manager**
  - Celebrate Cranberry Local Government Day, May 16, 2025, to coincide with the Grand Opening of the Front Lawn.
  - Discussed CPL not being a part of the signage, assured the Board that they are working on a solution with the library staff.
- **Public Comment -** N/A
- **Consent Agenda**
  - Approved Minutes from February 24, 2025 (**M/S/A**)
  - Treasurer's Report
  - Payment of Bills
  - Library Director's Report/Friend's Report Highlights –
    - Eliminating IMLS, discussed the repercussions and effects on the Public Library Subsidies.
    - Communications position posted and interviews are scheduled.
    - Annual Campaign is up slightly
    - Arconic Grant – team requested a second extension and have been invited to re-apply for another \$30,000 grant
    - Friend's Spring book sale Thursday, May 15 – Saturday, May 17
    - Summer Reading 2025 theme will be "Color Our World"
  - BCFLS Report – Will be meeting in three weeks
- **New Business**
- **Old Business**
  - Leslie will be meeting with CTCC this week regarding solutions regarding signage

- **Strategic Planning**

- Tom discussed how the previous Strategic Plan was developed. Covered five step process: Research, Analysis, Identifying Areas of Focus, Goal Setting, Alignment
- Raffle, survey, and focus groups were suggested to collect data
- Strategic Plan will be due by December 2025

**Next Board Meeting: April 28, 2025**