

**CRANBERRY PUBLIC LIBRARY
LIBRARY BOARD MINUTES**

November 28, 2022

MISSION STATEMENT:

The mission of the Cranberry Public Library is to strengthen our community by serving as an integral hub for information, inspiration, and enrichment.

● **6:30 PM Call to Order:** Present: Tom Parkinson, Leigh Kuzmovich, Ally Mazzoni, Jessica Moslander, Judi Boren, Robyn Gross. Staff: Leslie Pallotta, Library Director.

Absent: Eric Vollmer. *Note:* Tom Parkinson, vice president of the board, chaired the meeting in the absence of Eric Vollmer, who was traveling on business.

● **Public Comment - None**

● **M/S/A (Eric abstained/absent) Consent Agenda**

- Approval of Minutes from October 24, 2022
 - Treasurer's Report
 - Payment of Bills
 - Library Director's Report/Friend's Report -
 - CPL will receive an extra \$1,000 from District Services to use for technology, continuing education, and/or programming.
 - Successful and very smooth installation of new public computers.
 - County continues to consider options for auto-renewals as a step toward 'fine-free'.
 - Annual fundraising campaign is underway. Jon has completed all steps to become Payment Card (PCI) compliant.
 - Leslie and Mary Frances met with the Township Business Analyst, Linda Mackenstein to discuss pricing for fee-based Makerspace programs.
 - Kathy Kline, from North Country Trails Library, contacted Leslie about hosting a life-size replica of the Liberty Bell, called the Justice Bell, sponsored by the Butler Co. Democratic Party.
- BCFLS Report - Ally reported that BCFLS plans to request additional funding from the County; the new system admin. is settling in well; looking to upgrade systems to fiber (CPL already uses fiber); also, planning to offer cyber security training to all libraries/staff.

- **New Business**
 - Naming Rights for The Forge - Agreed to invite Twp Manager, Dan Santoro to the January meeting to discuss our need to conduct fundraising and to better understand the Township's position on this.
 - BCFLS Board Rep and Backup - Ally Mazzoni agreed to continue as our BCFLS Rep. Judi Boren will be the alternate.
 - 2023 Amended Budget - Budget amended from last month to reflect allocation changes from State; revise staff increases; and to put anticipated Seven Fields funding back in. Leslie is requesting a meeting with Seven Fields leadership early in 2023 to discuss their concerns.
- **Old Business**
 - December 2022 Board Meeting - TBD. Leslie will send a poll to determine the best date.
- **M/S/A Policy** - Discussion and vote conducted via email, November 8, 2022.

Policy No.170, Library Refunds Policy. Motion to Adopt: Tom Parkinson; Second: Robyn Gross. Receiving no further comment, Eric called for a vote. 7 -Yay; 0 - Nay. Policy No. 170 - Approved, November 8, 2022.

Policy No. 115, Privacy and Confidentiality of Patron Records Policy. Motion to Adopt, as amended to original 2001 policy: Tom Parkinson; Second: Robyn Gross. Receiving no further comment, Eric called for a vote. 7 -Yay; 0 - Nay. Policy No. 115 - Approved, November 8, 2022.

- **Strategic Planning** - Progress update coming early in 2023

Meeting adjourned, 7:45 pm.

Respectfully submitted,

Judi Boren, Secretary

- *Note: The day after the meeting, Leslie was informed they were seeking a long-term home for the Justice Bell, which we cannot accommodate.*