

**CRANBERRY PUBLIC LIBRARY
LIBRARY BOARD MINUTES**

December 12, 2022

MISSION STATEMENT:

The mission of the Cranberry Public Library is to strengthen our community by serving as an integral hub for information, inspiration, and enrichment.

- **6:30 PM Call to Order** - Present: Eric Vollmer, Ally Mazzoni, Jessica Moslander, Judi Boren, Robyn Gross. Staff: Leslie Pallotta, Library Director. Absent: Tom Parkinson, due to a work commitment; Leigh Kuzmovich, illness.
- **Public Comment** - None
- **M/S/A Consent Agenda**
 - Minutes from November 28, 2022.
 - Treasurer's Report - *December report will be shared in January, due to this meeting being a week early.*
 - Payment of Bills.
 - Library Director's Report/Friend's Report
 - Friends are selling January 2023 lottery tickets (\$10 per chance) and candles (\$25 per candle).
 - As of December 5 – Amount of state aid was incorrectly calculated; CPL's actual contribution from the state for 2023 is \$126,763.29; this is nearly \$10,000 more than budgeted.
 - 2022/23 Annual Appeal is underway. FYTD (July 1 – December 5) has generated \$12,226; this is a 46% increase over the same time period in 2021 (\$8,400).
 - Successful (first annual) Storytime fundraiser with Mrs. Claus took place in the Sample Schoolhouse on December 10-11.
 - BCFLS Report - Everything is OK. No report.
- **New Business**
 - **New Board Member Recommendation** - Having met and interviewed three applicants, the Board agreed to recommend Corinne Satriano for the open seat on the Board. Following appointment by the Board of Supervisors, Corinne will join the Board at our January 23 meeting.

- o **M/S/A Staff Health Care Stipend**

- Amended the 2023 budget, increasing the medical coverage expense line \$1,432 to accommodate using the EPO as the benchmark for 2023 healthcare stipends.

Background: After a thorough review of a variety of 2023 options and scenarios, the Personnel Committee settled on the “UPMC Advantage Gold – Select Network EPO” (hereafter EPO) as the benchmark for calculating stipends for 2023. This is a change from the “UPMC Advantage Gold Premium Network PPO” (hereafter PPO) that we used to benchmark this year. The reason is that the PPO rates increased about 50%, while the EPO rates increased about 33%. The major difference between the EPO and the PPO is that the EPO has a narrower network of providers. Note: We do not dictate what plan employees buy. We use the benchmark to determine how to calculate the stipend they receive. Thus, providing stipends based on the EPO requires an increase in our approved 2023 budget. In the approved budget we have \$37,181 budgeted for employee medical coverage. Using the EPO as our benchmark increases that amount to \$38,613, a \$1,432 increase.

- **Old Business**
- **Strategic Planning** - Update coming in January.
- **Meeting Adjourned, 6:50 PM.**

Respectfully submitted,

Judi Boren, Secretary

Next Board Meeting: Monday, January 23, 2022 @ 6:30PM. This is the annual reorganization meeting/election of 2023 officers. We will also welcome Corinne to the Board. And, we are inviting Township Manager, Dan Santoro to this meeting, to share information regarding our budget and how funding affects staffing, services and operating hours.