

**CRANBERRY PUBLIC LIBRARY**  
**LIBRARY BOARD MINUTES**

August 22, 2022

**MISSION STATEMENT:**

The mission of the Cranberry Public Library is to strengthen our community by serving as an integral hub for information, inspiration, and enrichment.

- **6:30 PM Call to Order**
  - Present: Eric Vollmer, Tom Parkinson, Judi Boren, Jessica Moslander, Leigh Kuzmovich, (virtual) Robyn Gross, Ally Mazzoni) Staff: Leslie Pallotta, Library Director; and Janae Callihan, head of Youth Services.
- **Public Comment** - None.
- **Staff Member Spotlight** – Janae shared details from the successful summer reading program and the Children/Teen Program Guide for September-December.
- **M/S/A: Consent Agenda**
  - Minutes from July 25, 2022.
  - Treasurer’s Report - Budget committee continues to work on budget due Oct. 1. Leslie meeting w/ Township finance director this week.
  - Payment of Bills.
  - Library Director’s Report/Friend’s Report, as presented.
  - BCFLS Report - New system administrator, Krista Conway, will begin Aug. 29 and will visit each library.
- **New Business**
  - M/S/A. Program Policy # 165. Revised, to address conditions for program refunds.
  - Discussion: Small Meeting Room Use Fees. No changes made.
  - Discussion: Storytime with Mrs. Claus, December 10 & 11. Following discussion and offering suggestions, staff will finalize the price point, and the event will be advertised as a library fundraiser. Leslie is planning 8 small group sessions, with story, craft and cocoa.
  - Discussion: Library Hours. Due to staffing shortages and budget constraints, the Board supports temporarily suspending Sunday hours, which were to resume after Labor Day weekend. To maintain required standards, the Saturday schedule will expand by 1 hr. (open 10 AM-5 PM). Leslie will communicate the change to the state. If a formal motion is required, we can do so via email.

- **Old Business** - None.
- **Strategic Planning** - No update, at this time.
- **M/S/A, Meeting adjourned, 8:30 PM.**

Respectfully submitted,

Judi Boren, Secretary

**Next Board Meeting:** Monday, September 26, 2022, 6:30 PM.

**Reminder:** Spirit of Giving Awards evening, Tuesday, September 27, 2022, 6 PM.