

**CRANBERRY PUBLIC LIBRARY**  
**LIBRARY BOARD MINUTES**

March 28, 2022 (Virtual)

**MISSION STATEMENT:**

The mission of the Cranberry Public Library is to strengthen our community by serving as an integral hub for information, inspiration, and enrichment.

- **6:30 PM Call to Order**

- Present: Eric Vollmer, Tom Parkinson, Leigh Kuzmovich, Ally Mazzoni, Jessica Moslander, Judi Boren, Robyn Gross. Staff - Library Director, Leslie Pallotta.

- **Public Comment** None

- **Staff Member Spotlight** – (saved for next month) Colleen McGrath, Circulation Clerk

- **Consent Agenda** M/S/A by all

- Approval of Minutes from February 28, 2022
- Treasurer’s Report – Jessica. Nothing unusual to report.
- Payment of Bills
- Library Director’s Report/Friend’s Report

Online donations for 2020/21 vs. 2021/22 Annual Campaign:

- 2020/21 had 32 online donors and brought in \$2,930 from July 1-March 29, 2021.
- 2021/22 has had 46 online donors and has brought in \$4,171 FYTD so far.

- BCFLS Report – Ally. Coincidental resignations, on the same day, of the BCFLS Administrator and Board President. Lori, from Butler is unable to re-assume the role, even in a temporary capacity. Ally said they will convene an emergency board meeting.

- **New Business**

- Library Mobile App
- M/S/A Purchase of CapiraMobile App. Features include custom design/branding, catalog integration, event/program calendar integration, ISBN scan, patron self-checkout, database link integration, patron notifications, social media integration.
  - Annual cost \$3,128.23 (materials expense), plus a one-time setup fee of \$515.00. Annual fee, \$2,700. Probably go-live in 2 months.

- Meeting Room Fees
  - M/S/A - Amend Facility & Meeting Room Use Policy is #130 to remove the fee schedule. This will facilitate future updates to the fee schedule.
  - Discussion and research with Parks & Rec. resulted in a new fee schedule. We can implement new schedule for small rooms immediately and the Franklin Rooms, after Parks & Rec gets their new fees approved by the BOS.
  
- Eric will represent the Library at the Board of Supervisors' meeting on Thurs., March 31, 2022, when they proclaim April 3-9, 2022 as National Library Week in Cranberry Township.
- **Old Business**
  - Gift of stock – This will remain on the agenda, under Old Business, until the stock per share price rises, before selling.
  - BCFLS Initiative – Fine Free in 2023. With recent resignations, this initiative will be on hold.
- **Strategic Planning**
  - Part-time volunteer coordinator position discussion. Discussion centered around the need for the position vs. our tight salary budget. Tom suggested and all agreed, that we post the Volunteer Coordinator position as a part-time volunteer position and see if there is interest.

**Next Board Meeting:** Monday, April 25, 2022 @ 6:30pm