

CRANBERRY PUBLIC LIBRARY
BOARD of TRUSTEES MEETING MINUTES

February 28, 2022

- **6:30 PM Call to Order**
 - Present: Eric Vollmer, Tom Parkinson, Leigh Kuzmovich, Ally Mazzoni, Jessica Moslander, Judi Boren, Robyn Gross. Staff - Library Director, Leslie Pallotta.
- **Public Comment** (none)
- **Staff Member Spotlight** (none for February 2022)
- **Consent Agenda** M/S/A by all
 - Approval of Minutes, January 24, 2022
 - Treasurer's Report
 - Payment of Bills – payments were made for Director and General Liability policies
 - Library Director's Report/Friend's Report
 - BCFLS Report
- **New Business**
 - BCFLS Initiative – Fine Free in 2023.
 - Ally will contact Tiffany to ask if this is within the scope of BCFLS to recommend for all libraries. Additional discussion focused on a possible 'phased in approach' - to reduce the dollar amount of fines in 2023 and go fine-free in 2024.
 - CTCC Library Investments – M/S/A by all.
 - To not withdraw available funds from our investment account.
 - Book Challenges are increasing – Leslie provided information.
 - Revisions: Investment Policy # 215. M/S/A by all.

Approved changes as recommended by the Finance Committee. Noted that due to the need to review the Investment policy, the actual value, when sold, may be less than the \$1,000 donation. All agreed it was not necessary to communicate this to the donor, who has received thanks for the gift.

Section IV. Gifts Other than Cash: The Budget/Finance Committee will review all donations or property other than cash. Donations of stocks and bonds will be reviewed within 72 hours, gifts of stock must be directed to the library's broker for sale during the next available market open period. Funds earned from the sale of stocks/bonds may be allocated to the CPLSF or the CLLF at the recommendation of the committee and approval of the Board.

- **Old Business**

- **Strategic Plan –**

- Leslie noted that the Community Resource List has been created and posted to the website. Updates will be ongoing.
 - Leslie and Jon are finishing a draft of the comprehensive Communications Plan, which will be shared with the Board for comment.

- **New Business**

Judi asked that we review the rental fee policy (last reviewed in 2016) for the Franklin Rooms; and recommend a rental schedule for the Reading Garden. Leslie agreed to investigate a coordinated fee schedule with Parks & Recreation.

At the request of CADN (Cranberry Area Diversity Network) PFLAG will be using a meeting room to host a Drag Queen Storytime series in June, which is Pride Month.

We discussed the option of asking all external rental groups to include a Disclaimer, similar to the statement used by Seneca Valley S.D. (ex: This is not a Cranberry Public Library program/event)

Meeting adjourned at 8:15 PM.

Respectfully submitted,

Judi Boren, Secretary

Next Board Meeting: Monday, March 28, 2022 @ 6:30pm