

CRANBERRY PUBLIC LIBRARY
BOARD of TRUSTEES MEETING MINUTES

January 24, 2022

- **7:00 PM Call to Order**
 - Present: Eric Vollmer, Tom Parkinson, Leigh Kuzmovich, Ally Mazzoni, Jessica Moslander, Judi Boren, Robyn Gross. Staff - Library Director, Leslie Pallotta and Adult Services Librarian, Megan Babal.
- **Public Comment** (none)
- **Welcome!** Robyn Gross is joining us on the Board.
- **Reorganization/Election of Officers**
 - President, Eric Vollmer
 - Vice-president, Tom Parkinson
 - Treasurer, Jessica Moslander
 - Secretary, Judi Boren
 - BCFLS Board Rep & Backup, Ally Mazzoni and Leigh Kuzmovich
 - Committee Appointments – Finance, Personnel, Policy, Events
 - Leslie to send last year’s assignments
- **Staff Member Spotlight** – Megan Babal, Adult Services Librarian
- **M/S/A Consent Agenda, as presented**
 - Approval of Minutes from December 13, 2020
 - Treasurer’s Report – Auditors’ will be on site next week.
 - Payment of Bills
 - Library Director’s Report/Friend’s Report
 - BCFLS Report – Congrats, Ally, BCFLS Secretary
- **Library 101 – Intro & Refresher**
 - Leslie provided an excellent overview of CPL structure, relationships with and financial support from the county, district and state.
- **New Business**
 - Gift of stock (Pfizer, value at time of gifting, \$1,000)
 - Referred to the Finance Committee to review our Investment Policy 215 and recommend whether to sell or retain; and if/how to revise Policy.

Continued, p. 2

- **Old Business**

Strategic Plan

- Leslie noted that she and Jon are working on the Communications Plan.
- Dawn & team have nearly completed the Community Resource project.
- Tom discussed the current strategy calling for us to hire a part-time person to organize and oversee the Volunteer Program. Can we afford another staff person at this time? Tom offered to take a closer look at options.

Finance

- Health Care – Ally agreed to take this on as a project and examine options. We'll need to evaluate research and make decisions by June/July, and then communicate changes to staff. A renewal decision must be in place by September 1.

Meeting adjourned at 8:40 PM.

Respectfully submitted,

Judi Boren, Secretary

Next Board Meeting: Monday, February 28, 2022 @ 6:30pm

2022 Meeting Schedule

- The Library Board typically meets on the fourth Monday of each month at 6:30 PM, unless otherwise announced. In-person or virtual will be determined by Eric and Leslie.
- All Library Board meetings are open to the public
 - Monday, January 24 @ 6:30 PM – Reorganization Meeting
 - Monday, February 28 @ 6:30 PM
 - Monday, March 28 @ 6:30 PM
 - Monday, April 25 @ 6:30 PM
 - Monday, May 23 @ 6:30 PM
 - Monday, June 27 @ 6:30 PM
 - Monday, July 25 @ 6:30 PM
 - Monday, August 22 @ 6:30 PM
 - Monday, September 26 @ 6:30 PM
 - Monday, October 24 @ 6:30 PM
 - Monday, November 28 @ 6:30 PM
 - Monday, December 26 @ 6:30 PM