The Cranberry Public Library Also Provides:

For Adults

- Book discussion groups
- Exam proctoring (fee of $20 per exam)
- Friends of the Library group
- Library LINK newsletter
- Microfilm/microfiche reader
- Self-serve color and black-and-white copier
- Scan documents to email or flash drive
- The Forge @ Cranberry Library Makerspace

For All Ages

- Mobile app for self-checkout
- Volunteer opportunities (age 14+)
- Special event programming
- Summer Reading program
- Year-round used book sale
- Access to online reference databases
- Children's storytimes
- Electronic books, audiobooks, movies, music & more via Overdrive and Hoopla
- Consumer Reports online
- Interlibrary loan access to materials from across PA

The Mission of the Cranberry Public Library Is:

To strengthen our community by serving as a hub for information, inspiration, and enrichment.

The Cranberry Public Library is a member of the Butler County Federated Library System, New Castle District, and Access Pennsylvania

Updated 10-9-2023

Cranberry Public Library

inform, inspire, enrich...

2525 Rochester Road, Suite 300
Cranberry Twp., PA 16066
Phone: 724-776-9100

www.cranberrylibrary.org

Library Hours

Monday - Thursday	10 AM - 8 PM
Friday	10 AM - 5 PM
Saturday	10 AM - 5 PM

We have an app for that! *Search "**Cranberry Public Library**" in the Apple App Store or Google Play Store to place holds, check-out and renew items, register for programs, and access electronic resources, all from one central location on your phone or tablet. The app is free for Apple and Android devices.*

Getting a Library Card

Free library membership is offered to residents of Butler County OR to bearers of a current library card from an Access Pennsylvania member library (generally, a card from a library in your home county). Otherwise, non-resident memberships are available for $20.00 per year. Cards expire annually and require a quick in-person visit to renew each year.

A valid PA driver's license or photo identification with a current address is required in order to obtain a library card. There is no minimum age requirement for a card holder, but minors under the age of 18 must have a parent or legal guardian's signature.

Cranberry Public Library cards can be used at any library within the Butler County Federated Library System: Butler, Evans City, Mars, North Trails, Prospect, Slippery Rock, South Butler, and Zelienople.

If lost, replacement library cards will be issued for a fee of $2.50.

Circulation and Loan Rules

A <u>total of 25 items</u> may be taken out on one card throughout Butler County.

Checkout Periods:

- 3 weeks - books, audiobooks, music CDs, magazines, and DVDs
- Electronic resource loan periods vary. See staff for more information.

Items eligible for renewal will be automatically renewed up to 3 times unless another patron has placed a hold on the item. Fines in excess of $5 will also block auto-renewals.

Fines:

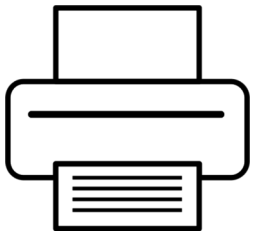
- DVDs - $1.00 per item per day that the library is open
- All other items - $0.25 per item per day that the library is open

It is the policy of the Cranberry Public Library not to restrict, monitor, or pass judgement on any items that an individual checks out. No records of past check-outs are kept on patron accounts once items have been returned.

Computer Use

Cranberry Public Library offers computer/internet use to members. A valid library card number is all that is needed to log on to on-site computers or to borrow a laptop for in-library use for up to 2 hours. Individuals without a library card may log on to one of our desktop computers as a guest free of charge.

In the case of minors (anyone under the age of 18), the signature of a parent/ legal guardian on the library card application grants access to computer/ internet use. Parents/guardians must be responsible for monitoring their children for all computer usage. Monitoring unauthorized, inappropriate, or unlawful use of the library's computers is the sole responsibility of the parent/ guardian.



Printing is available from the library computers:

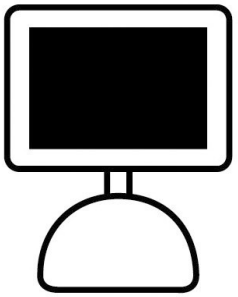
- $0.10 per page for black & white
- $0.50 per page for color

Patrons may use their own paper for printing, but will still be charged the same fee.

Free WiFi access is available throughout the library and municipal building. Simply connect to the WiFi entitled "Cranberry Township Building" and follow the prompt to accept the Terms & Conditions.

Although the library does not individually monitor the use of computers/ internet and respects the privacy of individual patrons, patrons should note that security is technically difficult to achieve. The library makes no assurances of privacy or confidentiality with regard to the use of computers/internet or on-site WiFi.

A complete copy of the Cranberry Public Library Computer Usage Policy is available upon request.



For Our Younger Patrons

Our youth services team offers a wide variety of resources for Cranberry Library's younger patrons. Sign up for a storytime for our littlest learners, connect with other kids in one of our book clubs, or attend a Teen Advisory Board (TAB) meeting and see how you can have a say in what happens at the library while also earning volunteer hours. Children, tweens, and teens are a valued part of our library community.

Information for kids and tweens: **https://www.cranberrylibrary.org/852/Kids-Tweens**

Information for teens: **https://www.cranberrylibrary.org/878/Teens**

eResources

Your library card gives you access to electronic books, audiobooks, movies, and more from Overdrive and Hoopla. Check Consumer Reports recommendations online or find your next favorite read with Novelist. Explore your genealogy and climb your family tree from home with HeritageQuest Online. Visit our Electronic Resources page to get started.

https://www.cranberrylibrary.org/892/Electronic-Resources

Link with the Library

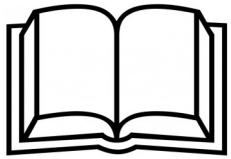
Sign up for our electronic newsletter or get email blasts about forthcoming book releases, as well as the latest library news and programming information:

www.libraryaware.com/2818/Subscribers/Subscribe

Your Account Online

To access your personal library account, you must first establish a PIN number in person at a Butler County library. Using your card number and PIN, you can:

- Check to see what items you have currently checked out.
- Renew your items.
- Place holds on items that you wish to borrow.



To Place a Hold:

- Go to **www.cranberrylibrary.org** and click My Account/Search Library Catalog.
- You can search by title, author, subject, or keyword.
- While looking at the item you want, click Place Hold.
- If you have not done so already, log in by entering your Patron ID (barcode number) and PIN.
- You may choose an alternate Pickup Location from the dropdown menu, otherwise it will default to your home library.
- Click Submit Hold.
- You will be notified when your item is ready to be picked up. Holds are kept for 3 business days.

Questions? Give us a call at 724-776-9100. We can help run searches and place holds over the phone. Please have your card number ready.

Library Materials Renewal

By Home Computer:

- Go to our homepage: **www.cranberrylibrary.org**.
- Click on My Account/Search Library Catalog.
- Click Log In at the top right corner of the screen.
- Enter your Library Card Number (barcode number on the back of your card).
- Enter your PIN Number (must be set in person at a Butler County library).
- Click Log In.
- Click My Account in the top right corner of the screen.
- Click Account Activity.
- Check the boxes to the right of each of the items to be renewed.
- Click Renew at the bottom of the page.

ALWAYS CHECK TO MAKE SURE THAT ALL OF YOUR ITEMS HAVE RENEWED AND THEIR DUE DATES HAVE UPDATED.

If you are renewing online on a mobile device, we recommend switching your browser to **desktop mode to successfully view all your loans.**

By Telephone: Call 724-776-9100 ext. 1122. Please have your library card ready when calling.

Items can be renewed up to three times. Renewals CANNOT be made when another patron has placed a hold on an item.

The Forge @ Cranberry Library

The Forge @ Cranberry Library makerspace will offer a safe, creative space to learn, create, explore and come together with other makers. Similar to makerspaces in our schools, our space features a laser engraver, 3-D printers, computer-controlled cutting machines, an embroidery sewing machine, electronics and a variety of specialized hand tools for crafting.

Library patrons are welcome to register for classes. After demonstrating mastery of the equipment, they will be able to design and create their own projects. Experience isn't required! We'll teach you to use the equipment.

Makers must be a library cardholder. Before using The Forge for the first time, the Maker must complete the Maker Waiver Form, present a valid library card, and a photo ID. Before each subsequent use, the Maker must check-in with their library card and photo ID.

Register for Library Programs

Due to space constraints and popularity, many of our events require registration. View our event calendar and sign up for a fun program.

https://cranberry.librarycalendar.com/events/month

Reserve Meeting Space

We offer small meeting rooms free of charge for 2 hours daily (first come, first served). Want to guarantee a space to meet or have a larger group to accommodate? Find our fee schedule and policies and make a room reservation here:

https://cranberry.librarycalendar.com/reserve-room