

Behavior and Discipline

Children are expected to exhibit appropriate behavior at all times.

- Respect all participants and staff.
- Refrain from using abusive or foul language.
- Refrain from causing bodily harm to self, other participants, or staff.
- Respect equipment, supplies, and facility.

Conduct Guidelines

If your child misbehaves, we will have a discussion and determine how to change the behavior.

If the situation does not resolve, a Conduct Report will be written and reviewed with you.

If the inappropriate behavior continues beyond three Conduct Reports during the Kids Club school year, your child will be suspended for one week from the program.

If the problem persists after the suspension, your child will be removed from the program.

Bus Policy

Children must register for the appropriate bus when you register for either Before or After School Kids Club. A Transportation Request must be submitted/ approved by the Seneca Valley School Transportation Department. Updated bus rosters are sent to the schools and Seneca Valley Transportation Department on a monthly basis.

On the first day of Kids Club After School, please send a note to your child's teacher, explaining that your child will ride the bus to the Cranberry Municipal Center to attend Kids Club.

Photo Information

We may take your picture during the Kids Club program. Photos may be displayed at the municipal center, on our website, social media, in future program guides, the township newsletter, or submitted to the newspaper.

Kids Club Cell Phone 724-316-3083

Seneca Valley Schools

Haine Elementary School	724-776-1581
Haine Middle School	724-776-1325
Rowan Elementary School	724-776-1518
Evans City Elem. School	724-538-3680
Evans City Middle School	724-538-8800
CV Elementary School	724-452-8280

Additional Schools

Eden Christian Academy	724-935-9301
St. Kilian Parish School	724-625-1665

Cranberry Township Parks & Recreation

2525 Rochester Rd. | Cranberry Twp | 16066
724-779-4 FUN (4386)



• CRANBERRY TOWNSHIP •
KIDS CLUB

A Parks & Recreation Program

PROGRAM GUIDE

Before School
After School
CARE



• CRANBERRY TOWNSHIP •
PARKS & RECREATION



• CRANBERRY TOWNSHIP •
CAMP CRANBERRY
A Parks & Recreation Program

SUMMER CAMP
Ages 3 - 15

HALF DAY OR
FULL DAY OPTIONS!

SMILES. FRIENDS. MEMORIES.

Cranberry4FUN/CampCranberry

Before School Care Daily Schedule

Parents/Guardians must accompany children into the Cranberry Municipal Center to sign in.

6:30 - 7:00 AM Arrival

7:00 - 8:30 AM Homework help, coloring pages, games, or gym time

8:10 - 8:45 AM Busses depart for schools

Tuition Policy

Tuition is charged by the day and collected monthly. The first month payment is due at registration, and then payable 15 days before the start of each month. If tuition is not paid by the 1st of the month, a 20% late fee is added, based on the balance due. Changes in your child's schedule must be received in writing, 30 days in advance. If this is received less than 30 days, there is a 10% fee. A credit card will be kept on file.

Late Pick Up

If you arrive after 6 PM to pick up your child, there is a \$25 late fee per child. After the first 15 minutes, there is an additional \$1 per minute. For example, if you pick your child up at 6:22 PM, the charge is \$32 (\$25 for the first 15 minutes and \$7 for an additional 7 minutes after 6:15).

If we can not reach you, we will call the emergency telephone numbers and the designated individual will be asked to pick up the child. Anyone listed on the approved Emergency Contact/Medical Information form must present a valid ID.

After School Care Daily Schedule

3:45 - 4:30 PM Arrival, snack & homework

4:30 - 5:40 PM Gym, crafts, Wii

5:40 - 6:00 PM Homework/Library, reading

On Fridays, we begin the weekend with a movie!

A snack is provided every day. Children are not permitted to purchase food or drinks from the vending machines. Please do not send outside snacks with your child due to allergy concerns.

Attendance Policy: After School Only

If your child will be absent, you must contact Kids Club cell phone at 724-316-3083. Please leave a voicemail or text.

Drop-Off & Pick-Up Procedures

Parents must enter the Welcome Center and sign in/sign out their child. Parents are not permitted in the Kids Club area while the program is in session. Please bring proper ID with you.

Inclement Weather

We follow the Seneca Valley School District schedule.

Before School When Seneca does not have school, the program is not available. If there is a 2-hour delay the program follows the 2-hour delay schedule.

After School When Seneca Valley does not have school or has a half-day, the program is not available.

Personal Belongings

Please do not send any personal belongings, such as hand-held video games, iPods/iPads, toys, etc. with your child to Kids Club. Cranberry Township is not responsible for any lost, damaged or stolen items. If a child has personal belongings with them we ask that these remain in their book bag.

Medical Emergencies

An Emergency Contact/Medical Information form is required for each child. If your child is injured and requires more than basic first aid, we will call 911 and you will be contacted, or we will contact the Emergency Contact person listed on your child's form. The child will be taken to the nearest hospital for treatment and you will be responsible for the emergency medical charges.

Medication

If a child has a severe allergy, parents/guardians must provide us with medication that is clearly labeled with specific written instructions. Our staff will administer the provided allergy medications in the event of an allergic reaction. All other medications should be administered at home, if possible. If medication must be given during Kids Club, parents/guardians must provide written instructions from a physician, along with proper training if applicable.