

## **Temporary Events/Temporary Seasonal Sales Guidelines**

Less than 30 days within any calendar year

- 1) Temporary events/temporary seasonal sales shall be conducted only on commercial property, and for which the individual has permission of the property owner to conduct such temporary event/temporary sales.
- 2) Any business wishing to conduct temporary events shall provide to the Township:
  - a) a property site plan indicating the location of the temporary event on that property, a description of event, hours of event, a business contact, name, address and current phone number and calendar dates as to when temporary event will begin/end.

Any business wishing to conduct Temporary seasonal sales shall provide to the Township:

- a) a property site plan indicating the location of the temporary seasonal sales on that property, a description of products being sold, business hours, a business contact, name, address and current phone number and calendar dates as to when temporary seasonal sales will begin/end.
- 3) Only legal/non-offensive merchandise shall be permitted for temporary events/temporary seasonal sales.
  - 4) Temporary events/temporary seasonal sales shall be conducted within the property boundary lines.
  - 5) No sales, merchandise, signage or other activity is permitted in the right-of-way of any public street.
  - 6) Temporary tents are acceptable for use in temporary events/temporary seasonal sales.
  - 7) All temporary tents shall be installed in a secure and safe manner and in compliance with the manufacturer's installation instructions.
  - 8) Temporary tents shall be permitted to remain on site when sales are not being conducted.
  - 9) All signage shall be kept within the footprint of the temporary tent.
  - 10) Signage is permitted to be displayed only during active temporary events/temporary seasonal sales.
  - 11) No temporary storage trailers, sheds, vehicles or other support structures are permitted unless specifically approved by the Township. Such, if permitted, shall be shown on the site plan

submittal as indicated above. Support structures shall not be delivered more than three (3) days prior to start of temporary events/temporary seasonal sales event and must be removed within three (3) days after end of event.

- 12) Temporary events/temporary seasonal sales shall not impede traffic flow or cause unsafe conditions in any manner.
- 13) Approval of temporary events/temporary seasonal sales shall be subject to revocation at the discretion of the Township.
- 14) While no permit is issued for a temporary event/temporary seasonal sales, a business license is required for any type of service work, retail or wholesale sales in Cranberry Township that is more than 15 days in a calendar year. A business privilege tax filing will also be required.

A business license can be obtained by calling Berkheimer, Tax Administrator at 866-693-8392.

Any questions regarding the business license can be directed to the Finance Dept. 724-776-4806, extension 1171.