

Terms and Conditions

When submitting the completed enrollment form, together with a voided check, you are authorizing us to automatically debit your checking or savings account for the full amount of your sewer, water, trash bill on the payment due-date.

If you decide to stop participating in the program or to change the bank account from which it is paid, send us a written notice at least 30 days in advance of the change to:

**Customer Service
Cranberry Township
2525 Rochester Road, Suite 400
Cranberry Township, PA 16066-6499**

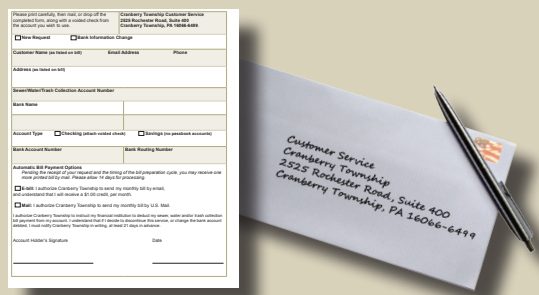
If you move out of the Township and no longer own this property, you will be removed from "Bill Pay" prior to the final billing period. If you move within the Township and would like to set up "Bill Pay" at your new property, contact us prior to your move to transfer the account.

Most banks do not charge a participation fee. However, if your bank does charge a fee, payment is your responsibility. If, for any reason, your bank does not honor a particular transaction, your account will be automatically removed from the program, and normal and late charges will apply.

Here's how it works...

On the date your Sewer/Water/Trash payment is due, the full amount will be deducted from the checking or savings account of your choice. You will receive your regular statement about 21 days in advance of the due date, so you will know the exact amount due.

Complete the application on the back of this form, attach a voided check from the account you wish to use, and mail it to us.



After your application is processed, your bill will read:
"Do Not Pay- Automatic Deduction"



Download Automatic Bill Payment form:
www.cranberrytownship.org/PaymentOptions

2525 Rochester Road, Suite 400
Cranberry Township PA 16066
724-776-4806

Automatic Bill Payment



CRANBERRY TOWNSHIP
built for you.

Save time and avoid late fees by paying your sewer, water, and trash collection bill with Automatic Bill Pay from your bank account

www.cranberrytownship.org/PaymentOptions

Please print carefully, then mail, or drop off the completed form, along with a voided check from the account you wish to use.

Cranberry Township Customer Service
 2525 Rochester Road, Suite 400
 Cranberry Township, PA 16066-6499.

New Request **Bank Information Change**

Customer Name (as listed on bill) **Email Address** **Phone**

Address (as listed on bill)

Sewer/Water/Trash Collection Account Number

Bank Name

Account Type **Checking (attach voided check)** **Savings (no passbook accounts)**

Bank Account Number

Bank Routing Number

Automatic Bill Payment Options

*Pending the receipt of your request and the timing of the bill preparation cycle, you may receive one more printed bill by mail. Please allow 14 days for processing. **Note: Please bring your account payments up to date before starting Auto Pay.** Our system will not auto-deduct past-due amounts.*

E-bill: I authorize Cranberry Township to send my monthly bill by email and understand that I will receive a \$1.00 credit, per month.

Mail: I authorize Cranberry Township to send my monthly bill by U.S. Mail.

I authorize Cranberry Township to instruct my financial institution to deduct my sewer, water and/or trash collection bill payment from my account. I understand that if I decide to discontinue this service, or change the bank account debited, I must notify Cranberry Township in writing, at least 21 days in advance.

Account Holder's Signature _____

Date _____