



H.O.A NEIGHBORHOOD

FORUM MINUTES

Monday, April 9, 2018

6:30 PM, Room 2403

Call to Order: 6:30 PM

Moderator: Nancy Hans, Hunters Creek

Introductions: Township representation and HOA members were introduced.

Forum Attendees included:

Robert S. McClure, Glenbrook Manor

Nancy Hans, Hunters Creek

Al Coulter, Ehrman Farms

Bill Price, Ehrman Farms

Rose Marie Warren, Freedom Woods

Steve & Renee Bayer, Kingsbrook

Sal & Tricia Pirozzi, Kingsbrook

Bill Mack, Hampshire Woods

Valerie Steinmetz, Hampshire Woods

Ted Batt Winchester Farms

Jeff Love II, Marshall Woods

Valerie May, Pinehurst

Nancy Asay, Redmond Court

Keith Price, Green Fields Estates

Tina Williams, Glen Eden

Cornelia Schott, Lakevue Estates

Ed Goll, Highland Village

Tom Czerwinski, Woodbine Estates

Jack Carnet, Park Place

Jim Franks, Bellevue Park

John Milius, Villas of Isleworth Belle Vue Park

Steve Heverly, Orchard Park

Dan Santoro, Cranberry Township

Tina Fedko, Cranberry Township

Kelly Maurer, Cranberry Township

Tim Schutzman, Cranberry Township

Jordan Holloway, Cranberry Township

Jason Smith, Cranberry Township

Minutes: Minutes of January 8, 2018 HOA Forum were acknowledged, and have been placed on the HOA page of the Cranberry Township website.

Discussion Topics:

1. Kelly Maurer, Project Coordinator, Engineering & Environmental Services gave an update on the 2018 Slow Down Campaign. The Township's two-phase (spring-fall) driver awareness campaign is gearing up for 2018. Kelly invited HOA's to sign up for the free program which runs from June 8 to June 22 this year. There are currently three ways to sign up, which include; website, hard copy sign-up sheet at HOA meeting, or email Kelly at Kelly.Maurer@CranberryTownship.org Program sponsors include CTCC – Cranberry Township Community Chest and RJ Development Company.
2. Tim Schutzman, Waterworks Coordinator, Engineering & Environmental Services gave a presentation on the MS4 Stormwater Program (Municipal Separate Storm Sewer System). Tim explained the process of the Township receiving their most recent five-year MS4 State Water permit and what that means for the Township and its residents. The permit runs from March 16, 2018 until March 15, 2023. Tim explained the six minimum controls/requirements that must be in place including:
 - a. Public Education & Outreach on Stormwater Impact
 - b. Public Involvement/participation

- c. Illicit Discharge Detection and Elimination
- d. Construction Site Stormwater Runoff Control
- e. Post-Construction Stormwater management in new & Re-Development Activities
- f. Pollution Prevents/Good Housekeeping for Municipal Operations

In each of the last 5-year permit cycle renewals the requirements mandated by the State have become more cumbersome with additional compliance requirements. Tim shared examples of the new requirements with the most recent permit renewal including reporting of stormwater pond inspections, mapping and water quality monitoring of 407 discharge locations (up from approx. 100) and removal of sediment loads in streams using various techniques. Other PRP Requirement Elements which continue to be part of the permit include: Public outreach and Participation, Mapping Pollutants of Concern, Implementation of Select BMPs to Achieve the Minimum Required Reductions in Pollutant Loading in new development, Identify Responsible Parties of Operation and Maintenance (O&M) of BMPs.

Tim discussed the operations, maintenance, and inspection of ponds, as over 1,200 ponds need inspected per year. A pond maintenance manual has been created to assist residents. The link to the document can be found here.

<http://www.cranberrytownship.org/documentcenter/view/27953>

The Township is currently evaluating options for a possible stormwater authority fee to cover the cost of municipal stormwater management requirements.

3. Tim Schutzman also provided the HOA forum with a FEMA Floodplain update. FEMA has established new flood plain boundaries in the Township. FEMA has recently announced that the *Butler County Flood Insurance Rate Maps* are projected to be final on August 2, 2018, however, subject to change. These new maps (with photographic backgrounds) can be viewed on FEMA's website on August 2. Cranberry Township will offer that link on their website. This is expected to save township residents thousands of dollars in premiums and rates because they will no longer be living in "hazardous flooding areas".
4. Jason Smith from the Planning & Development Services Department, discussed sidewalk maintenance strategies. Aged sidewalks must be addressed by residents whose properties they rest on. If the Township gets notified of a sidewalk that needs fixed, the Township will help access the concern & offer recommendations to repair. The Township has a Property Maintenance Code – with a specific section that deals with sidewalks and trails. Various strategies were discussed including; mud jacking, patching, repairing, replacing, and using a concrete sealant to protect the concrete slabs. It was suggested that neighbors work together. If several pieces of sidewalk need fixed, hired one company to repair everything, and costs will be lower. It's the homeowners' responsibility to fix broken sidewalks – at the homeowner's expense.
Jordan Holloway, also with the Planning & Development Services Department discussed street trees, and how they may affect sidewalks. The Township ordinance states that a resident can cut down a street tree but they must be replaced with another tree of similar species. Although street trees can affect sidewalks they add extra value and function to neighborhoods. Street trees affect and improve home values. If homeowners have questions about street trees, it's best to contact Jordan directly at Jordan.Holloway@CranberryTownship.org There will be a reminder in the next issue of Cranberry Today about sidewalk maintenance.
5. Dan Santoro, Assistant Township Manager, informed the forum on the MSA Thruway Project (Mine Safety Appliances) that the Township is partnering with developers and PennDOT. This is a large transportation project along Rt. 228 that will provide improvements that connect the north to the south side of Rt. 228. Its purpose is to protect the investment of Rt. 228, which will take traffic off Rt. 228 and "tunnel it" with a culvert structure under Rt. 228.

It will include a dedicated turn lane, enabling drivers to stay on the ramp system if traveling to/from the north & south side of Rt. 228. Pedestrian facilities will be included with connectivity of the entire length. The Township is in the final design stages and will look to begin the project sometime this year. The Construction schedule with utility work relocation will begin in 2018 along Rt. 228. Anticipation of bidding and reward will be in 2019. Project graphic is available on Township website at

<http://www.cranberrytownship.org/documentcenter/view/27940>

Open Discussion:

1. Coyotes are being heard and spotted in some Cranberry neighborhoods. It was discussed that the PA Game Commissioner visited the Township this past fall, and informed residents to not keep small pets/dogs out at night. The Commissioner also recommended to leave the coyotes alone as they will not hurt humans and are afraid of humans.
2. Residents are asked to share any good handyman contacts that they use. Residents can send their contacts to isleworth.board@gmail.com The list will be made available to all residents in the near future.
3. It was encouraged to sign up for the NextDoor app. It's a new app that allows neighbors to communicate with their neighbors (within their own neighborhood). It's a very useful application and a good way to share information with neighbors.

Forum attendees thanked the Township representatives for attending. Dan Santoro thanked the group on behalf of the Township.

Moderator for next meeting: Valerie Steinmetz, from Hampshire Woods will be the next moderator

Next meeting dates: July 9, 2018; October 8, 2018 in Room 2403 at 6:30PM

Meeting adjourned: 8:00PM